



TITLE:	Delegation of Authority to the President & Chief Executive Officer		
Manual/Policy#:	MRHA Boards of Directors # II-2	Entity:	AGH / CPDMH
Original Issue:	AGH: January 2012 CPDMH: March 1994	Issued by:	Allied Boards Chair and Allied Boards Secretary
Previous Date Reviewed:	December 2022	Approved by:	Allied Boards of Directors
Last Date Reviewed:	January 2025	Cross Reference(s):	

1. POLICY

The President & Chief Executive Officer (CEO) is accountable to the Allied Boards of Directors ("the Allied Boards") and the Allied Boards sole official connection to the operations of the Mississippi River Health Alliance will be through the CEO.

The Allied Boards provide direction to the CEO in accordance with policies established by the Allied Boards. The Allied Boards hereby delegate to the CEO authority to manage and direct the business and affairs of the Almonte General Hospital Corporation (including Fairview Manor and Lanark County Paramedic Service) and the Carleton Place & District Memorial Hospital Corporation ("the Corporations) except such matters and duties as must be transacted or performed by the Allied Boards by law or by the provisions of the MRHA Common Administrative By-laws and further to employ and discharge such agents and employees of the Corporations as the CEO may from time to time decide.

2. SCOPE

In order to discharge its responsibility to provide for excellent management, the Allied Boards select and appoint the CEO and delegate responsibility and authority to the CEO for the management and operation of the Corporations. This policy sets out key parameters of that authority.

3. GUIDING PRINCIPLES

N/A

4. DEFINITIONS

N/A

5. PROCEDURES

The CEO shall:

- Ensure that the operations of the Corporations are conducted and that care to patients and residents is provided in the Corporations in accordance with the MRHA Common Administrative By-laws, policies established by the Allied Boards and applicable legislation including the Public Hospitals Act, the Long-Term Care Homes Act and the Ambulance Act and their respective regulations.

This material has been prepared solely for use at the Almonte General Hospital (AGH), Carleton Place & District Memorial Hospital (CPDMH), Fairview Manor (FVM) and Lanark County Paramedic Service (LCPS). AGH/ CPDMH/ FVM/ LCPS accepts no responsibility for use of this material by any person or organization not associated with AGH/ CPDMH/ FVM/ LCPS. NO part of this document may be reproduced in any form for publication without permission of AGH/ CPDMH/ FVM/ LCPS.

- Ensure that the Corporations' practices, activities and decisions are undertaken prudently, lawfully and in an equitable and reasonable manner congruent with commonly accepted business practices and professional ethics
- ensure that the assets of the Corporations are protected, adequately maintained and not unnecessarily placed at risk
- ensure that Board-approved priorities are reflected in the allocation of resources
- ensure that budgeting is based on generally accepted financial planning practices that balance expenditures in any fiscal year against expected revenues
- promote a healthy work environment for staff, medical staff and volunteers that is consistent with the values of the Corporations
- represent the Corporations externally to the community, government and media and other organizations and agencies in ways that enhance the public image and credibility of the Corporations

The CEO shall provide leadership support to the Allied Boards in the discharge of its responsibilities and ensure that the Allied Boards are informed and supported in its work.

6. REFERENCES

N/A

7. APPENDICES

N/A

Evaluation:

This policy will be reviewed every two years.