



TITLE:	Occupational Health and Safety – Accountability Framework		
Manual/Policy#:	MRHA Boards of Directors # III-4	Entity:	AGH / CPDMH
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Previous Date Reviewed:	February 2019	Approved by:	Allied Boards of Directors
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POLICY

The Almonte General Hospital Corporation (including Fairview Manor and Lanark County Paramedic Service) and the Carleton Place & District Memorial Hospital Corporation (“the Corporations”) and Chief Executive Officer (the “CEO”) are committed to the health, safety and wellness of employees, and the prevention of occupational injuries and disease in support of a safe and healthy workplace.

2. SCOPE:

This policy addresses the Allied Boards obligations under Article 15.6 of the MRHA Common Administrative By-laws.

All Directors of the Corporations are expected to demonstrate their commitment towards a safe and healthy environment by acting in compliance with this policy.

3. GUIDING PRINCIPLES:

N/A

4. DEFINITIONS:

N/A

5. PROCEDURE:

In accordance with the MRHA Common Administrative By-law (Section 15.6), there will be an occupational health and safety program for the Corporations, which includes procedures for:

- I. a safe and healthy work environment in the Corporations;
- II. the safe use of substances, equipment and medical devices in the Corporations;
- III. safe and healthy work practices in the Corporations;
- IV. the prevention of accidents to persons on the premises of the Corporations; and
- V. the elimination of undue risks and the minimizing of hazards inherent in the Corporations environment; and

The Allied Boards will receive annual reports from the CEO, and/or person designated by the CEO to be in charge of occupational health and safety in the Corporations, through the Allied Boards Human Resources Committee about the

ability of the Corporations to meet occupational health and safety requirements, identification of risk issues and program outcomes.

The Allied Boards will receive quarterly reports from the CEO, and/or person designated by the CEO to be in charge of occupational health and safety in the Corporations, through the Allied Boards Human Resources Committee about statistical data on incidents. The Allied Boards Human Resources Committee will, from time to time, review the indicators being reported and make any changes deemed necessary in the view of the Committee and feasible in the context of the Corporations' information resources to ensure that it is receiving appropriate data.

The CEO will report to the Allied Boards directly or through the Allied Boards Human Resources Committee as necessary on matters concerning the Occupational Health and Safety Program.

6. REFERENCES:

Occupational Health and Safety – Accountability Framework policies from the Board of Directors of Kingston General Hospital (Number II-6, Revision Date October 2014), Quinte Health Care (Number II-7, Revision Date March 2012) and Trillium Health Partners (Number II-7, Policy Manual dated November 2013)

7. APPENDICES:

N/A

Evaluation:

This policy will be reviewed every two years.