

TITLE:	Support and Relationship between the Corporations and the Foundations		
Manual/Policy#:	MRHA Boards of Directors # VI-2	Entity:	AGH / CPDMH
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Last Date Reviewed:	May 2025	Cross Reference(s):	

1. POLICY STATEMENT:

A strong and positive relationship between Almonte General Hospital Corporation (including Fairview Manor and Lanark County Paramedic Service), Carleton Place & District Memorial Hospital Corporation (“the Corporations”) and Almonte General Hospital/Fairview Manor Foundation and Carleton Place & District Memorial Hospital Foundation (“the Foundations”) is essential for the creation and maintenance of an environment in which philanthropy for the benefit of the patients and residents served by the Corporations can thrive.

All donations from individuals, corporations, service organizations, registered charities, groups and estates will be received by and receipted by the Foundations unless otherwise specifically requested by the donor.

2. SCOPE:

This policy applies to all Directors of the Allied Boards, including ex-officio and Honourary Directors, and to all non-Allied Boards members of Allied Boards committees or task forces established by the Allied Boards.

3. GUIDING PRINCIPLES:

Hospitals and long-term care homes in Ontario are required to raise philanthropic funds in support of equipment; renovations; education; research; local share requirements for new facilities; and special projects.

The Foundations were created to undertake fundraising on behalf of the Corporations and are the sole ‘agents’ of the Corporations in soliciting and managing charitable donations in support of the Corporations.

The Allied Boards of the Corporations and the Foundations have a shared responsibility for creating and maintaining a welcoming and rewarding environment for philanthropy to thrive.

4. DEFINITIONS:

N/A

5. PROCEDURE:

Responsibilities of the Allied Boards

The Allied Boards will support the Foundations in their endeavours.

Individual Directors are expected to support the Foundations and are encouraged to contribute financially to the fundraising efforts of the Foundations.

The President & CEO (CEO) and an Allied Boards Director will be invited to the AGH Foundation Board meetings as ex-officio, non-voting Hospital Representatives.

The CEO and an Allied Boards Director will be invited to the CPDMH Foundation meetings as ex-officio, non-voting Hospital Representatives.

The Allied Boards is responsible for determining and maintaining clinical programs and for establishing the strategic and capital priorities of the Corporations. Through staff and board communication, the Foundations will be kept duly apprised of the identified and ranked priorities of the Corporations for equipment, renovations, education, research, new facilities and special projects.

In the case of restricted and designated donations, the Corporations will be responsible for honouring donor intent, as communicated by the Foundations, to the extent that donor intent can be satisfied within the mission, mandate and identified priorities of the Corporations.

The Board Chairs of both Foundations will be invited annually to make a presentation to the Allied Boards on their activities on behalf of the Corporations.

Responsibilities of the Boards of Directors of the Foundations

The Boards of Directors of the Foundations are responsible for setting and striving to meet aspirational and achievable goals for philanthropic support for the Corporations.

It is the responsibility of the Foundation Boards to understand and interpret the needs and intent of specific philanthropic donors for the use and application of their gifts to the Corporations.

The Foundations will seek approval from the Corporations before accepting donations restricted to purposes which are not aligned with the mission, strategic directions and identified priorities of the Corporations. Such approval shall be sought from the CEO, who will determine the approval process inside the Corporations.

The Foundations will provide to the Corporations a semi-annual report of unspent restricted donations.

Shared Responsibilities

The Allied Boards Chair and the Chairs of the Foundations will meet individually and consult at least semi-annually on strategic directions and priorities to ensure alignment of interests. Each Chair will report back to their own Board on the conclusions and recommendations of these meetings.

Each Board will honour and respect the relevant policies of the other, including but not limited to those related to communication and confidentiality.

6. REFERENCES

N/A

7. APPENDICES

N/A

Evaluation

This policy will be reviewed every two years.